

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH  
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of  
Children in Schools** developed by NCPCR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with  
all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	2730803
2	Name of the School as per affiliation letter of CBSE:	R.K. Memorial Public School
3	Address of the School:	Kh. No. – 664, Karan Vihar, Phase – V, Kirari Suleman Nagar, Delhi - 110086
4	Standard/level/class up to which the school is running:	From Class Pre-School to Class Secondary
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	07010303006
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	R.K. Memorial Educational Society
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES Permanent
9	Purpose of present application:	Extension
10	Location of school	In the municipal limits of metropolitan city.

*Verified & found correct*  
(Signature of Principal)

*Promila*  
*21/01/2020*  
**PROMILA**  
Vice Principal  
R. K. Memorial Public School  
Kh. No. 664, Karan Vihar, Ph.-V  
Kirari Suleman Naqar, Delhi-86

*Verified & found correct*

*Archi*  
Vice Principal  
Sarvodaya Co-Ed. Sr. Sec. Vidyalaya  
C-Block Mangolpuri, Delhi 110082

*Archi*  
*21/01/2020*  
(Signature of D.E.O.)  
District Education Officer  
Zone-12, Dte. of Education  
Govt. of NCT of Delhi  
Q. Block, Mangolpuri, Delhi-83

## APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	No.F.DNWB/PB/2018/1241 dt. 08.11.2018
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES
15	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	1822.0 SQ.M.
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Lease deed
17	Name of the Owner/Lessee of the land in respect of point-15 above:	Mr. Surender Pal and Mr. Jitender Pal
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM 21.01.1998 TO 20.01.2028 Total 30 Years
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	NO
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	15.11.2019
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	21.01.2019
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection:	13.11.2019

Verified & found correct

Promila  
Signature of Principal)  
PROMILA  
Vice Principal

R. K. Memorial Public School  
Kh. No. 664, Karan Vihar, Ph.-V  
Kirari Suleman Nagar, Delhi-86

verified & found correct.  
Signature of Vice Principal  
21/01/2020  
Vice Principal  
Sarvodaya Co-Ed. Sr. Sec. Vidyalaya  
C-Block Mangolpuri, Delhi 110083

Signature of Director of Education  
27/01/2020  
Director of Education  
Zone-12, Dte. of Education  
Govt. of NCT of Delhi  
Q. Block, Mangolpuri, Delhi-83

INFORMATION REGARDING THE STAFF		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing?	YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES
<p><i>Jai Hindere Singh</i> <b>MANAGER</b></p>		<p><i>Promila</i> <b>PROMILA</b> Vice Principal</p>
<p><b>R K Memorial Public School</b> Kh. No.-664, Karan Vihar Phase-V Kirari Suleman Nagar, Delhi-110086</p>		
<p><b>PART-B</b></p>		
<p><b>R. K. Memorial Public School</b> Kh. No. 664, Karan Vihar, Ph.-V Kirari Suleman Nagar, Delhi-86</p>		
<p>(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)</p>		
<p>File No..... Date of Issuance.....</p>		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension of affiliation? <i>Subject to 7th pay commission</i>	YES
<p><b>Dairy No. 136</b> <b>Date: 27/01/2020</b> <b>DDE Zone - XII</b> <b>Q Block Mangol Puri</b> <b>Delhi-83</b></p>		<p><i>AKY</i> Signature 27/01/2020</p>
<p>(Name and Stamp of Issuing DEO)</p>		
<p><b>DISTRICT EDUCATION OFFICER/NAME OF DISTRICT</b></p>		
<p><b>FIRST /SECOND /THIRD SECRETARY(EDUCATION)/NAME OF EMBASSY</b></p>		
<p>By: Director of Education Govt. of NCT of Delhi Q. Block, Mangolpuri, Delhi-83</p>		
<p>Counter Signature</p>		
<p>(Name, Designation and Stamp)</p>		
<p><b>DISTRICT COLLECTOR/DEPUTY COMMISSIONER</b></p>		
<p>(or his authorized representative*)</p>		
<p><b>NAME OF DISTRICT</b></p>		
<p><b>DEPUTY CHIEF OF MISSION/AMBASSADOR/NAME OF EMBASSY</b></p>		
<p>(*Not Below the rank of a Group-A Gazetted Officer)</p>		

*verified & found correct*

(Signature of Principal)  
*Promila*  
**PROMILA**  
Vice Principal  
R. K. Memorial Public School  
Kh. No. 664, Karan Vihar, Ph.-V  
Kirari Suleman Nagar, Delhi-86

*verified & found correct*

(Signature of D.E.O.  
/First/Second/Third Secretary (Education))  
*Suh*  
27/01/2020  
Vice Principal  
Sarvodaya Co-Ed. Sr. Sec. Vidyalaya  
C-Block Mangolpuri, Delhi 110083